

TOOL 2 - DECISION-MAKING AUTHORITY MATRIX

Tool 2 designates the appropriate responding entity for violations of supervised probation and/or parole and accomplishments. Once the appropriate entity is determined from Tool 2, Tool 3 should then be used in determining the magnitude or proportionality of the response. Tools 4 & 5 should then be used to select from the range of available sanctions and incentives. Supervisor approval is not necessary in order to impose a lower level sanction, response or incentive if indicated by Tool 3.

	Accomplishment or Violation Level		
Offender Risk Level	High	Medium	Low
High/Intensive	Court/BOPP	P.O. w/Supervisor Approval	P.O. w/Supervisor Approval
Moderate	Court/BOPP	P.O. w/Supervisor Approval	Probation or Parole Officer
Low	Court/BOPP	Probation or Parole Officer	Probation or Parole Officer

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Offender Risk Level is determined from the results of a validated screening and assessment.

Accomplishment Level is listed in Tool 2A.

Violation Level is listed in Tool 2B.

Court/BOPP designates that notice must be provided to the Court/BOPP of the behavior. Lower level responses are always available to the Court/BOPP. Given the nature of public safety conditions violations, notification to the Court/BOPP is always required.

P.O. w/Supervisor Approval designates that the Probation or Parole Officer must obtain supervisor approval prior to imposing a response to the behavior. Potentially available responses are listed under corresponding headings on Tools 4 & 5. However, supervisor approval is not necessary in order to impose a lower level sanction, response or incentive if indicated by Tool 3.

Probation or Parole Officer designates the Probation or Parole Officer may select from available responses listed under corresponding headings on Tools 4 & 5.